

Steps in placing your order

Choose your item of interest.

Fill out the order form with all necessary information.

Use the enclosed measurement form for required measurements.

Read, sign and date the sales agreement form. Mail or fax measurement form, sales agreement form and order form to:

Address: National Robe Corporation
3531 Rehobeth Church Road
Greensboro, NC. 27406

Fax: 336-852-3271

If you have any questions or concerns regarding your order (or) you would like to call-in and place your order, please contact a sales representative at 336-547-0492 (or) 800-707-9559 between the business hours of 8:30 - 4:30 EST Monday through Friday and someone will be able to assist you.

Policies

- 1. Orders are scheduled when ALL required forms are received:**
 - a. Complete description of garment to be manufactured** (including style number, color, accessories, etc.)
 - b. Completed measurement form**
 - c. Required deposit** (Acceptable payments: VISA, MasterCard, American Express, Discover, Check, Cashier check, Money order)
- 2. All balances are to be paid prior to shipping. We provide ground shipping via UPS. Expedited shipping such as Next day or 2 day air, will incur an additional charge, please contact for prices.**
- 3. Prices are subject to change without notice, please verify before placing order.**
- 4. Gift Certificates are available in any dollar denominations with a 2 year from purchase expiration date.**
- 5. Orders may be placed by phone, mail, fax, or in person. You are ALWAYS welcome to visit our place of business to see a display of our work**
- 6. Measurements are retained on file for four (4) years**
- 7. Brocades, fabrics, and trimmings are subject to availability. Any production delays due to availability, will be promptly communicated**

National Robe Corporation
3531 Rehobeth Church Road Greensboro, NC. 27406
Tel. 336-547-0492 local 800-707-9559 toll free 336-852-3271 fax
Web: www.nationalrobe.com Email: info@nationalrobe.com